

# Instruction for the OT Hands-on on March 22nd

## 0 事前準備 (Preparation before March 22<sup>nd</sup>)

- Please install ALMA Observing Tool for Cycle 8 2021 on your PC in advance  
You can get the OT from <https://almascience.nao.ac.jp/proposing/observing-tool>
- Register your ALMA account (if not yet have)  
You can register ALMA account on [ALMA Science Portal](#) (click "log in" button and select "Register" )
- Download [OT Quickstart Guide](#) and [ALMA Proposer's Guide](#)

Please let us know if you have any troubles and issues.

# 1 Time line of OT Hands-on on March 22

Zoom: <https://us02web.zoom.us/j/82674771828?pwd=YjRzd1N6ZVVPUVJxMHIGVU9LS0t6dz09>  
Code: 175750

## Proposal Preparation Meeting

9:00 - 9:05 ALMA Current Status Misato Fukagawa

9:05 - 9:30 Cycle 8 2021 Proposer's Guide Misato Fukagawa

9:30 - 9:55 Cycle 8 2021 Observing Capabilities Hiroshi Nagai

9:55 -10:05 Quick Guide of the Observing Tool for Cycle 8 2021 Shun Ishii

<Break>

10:15-10:35 East Asia Proposal Rankings Daisuke Iono

10:35-11:05 Proposal Writing Tips Xing Lu, Junko Ueda

## OT Hands-on Session

参加者は11:15までにzoomに入り、OT起動をしてみてください。

( Participants of OT Hands-on should connect to the Zoom by 11:15. And launch OT)

11:15-11:20 OT Hands-on Session setting (go to breakout rooms) Host = Kazuya Saigo

- page 2であなたの部屋番号を確認し、page 3のルールでZoomの名前を変更して下さい。

(Check room number at page 2 and change your name in zoom as page 3.)

- Hostが参加者を確認後に、あなたをチューターの待つbreakout roomに移動させます。

(Host checks participants. And host moves participants to the breakout room. )

11:20-12:30 OT Hands-on Session at breakout room by ARC staff members

- OT Quickstart Guide に従いTutorがstep by stepでOT Hands-onを行います。

(OT Hands-on is basically step-by-step instruction with the OT Quickstart Guide.)

*We recommend to use your observation setting idea even if it's not concrete idea in the session. This is a good opportunity to ask questions and get advice from the tutor.*

## 2 部屋番号確認(Check your room number)

以下のリストから、あなたが割り当てられた部屋番号を確認してください。  
(Please check your allocated room number from following list.)

参加者は8グループに分かれ、それぞれのブレイクアウトルームでHand-onを受けます。  
(Participants are divided into 8 groups. Tutor will give a hands-on session at each breakout room.)

### High-z

[Room 1] **Koichiro Nakanishi:** Yoshihisa Asada\*, Ryota Ikeda\*, Ikki Mitsuhashi\*

[Room 2] **Junko Ueda:** Masato Hagimoto\*, Kazuki Daikuhara\*

### Near-by Galaxy/AGN/VLBI (EHT+ALMA)

[Room 3] **Hiroshi Nagai:** Motoki Kino

[Room 4] **Yuske Miyamoto:** Satoko Sawada-Satoh, Fumi Egusa, Mieko Takamura\*\*

[Room 5] **Yu-Ting Wu:** Naoki Isobe\*, Mridusmita Buragohain\* <= in English

### ISM/Cloud/Star & Planet formation

[Room 6] **Shoshito Shimajiri:** Kotomi Taniguchi, Tomomi Shimoikura

[Room 7] **Shun Ishii:** Miyu Kido\*, Naomi Tsuji\*, Yuki Kudoh\* (AGN)

[Room 8] **Xing Lu:** Ziwei Zhang\*\*, Yudong Luo\*, Yuxing Zhong\*, Shaosha Zeng\*\* <= in English?

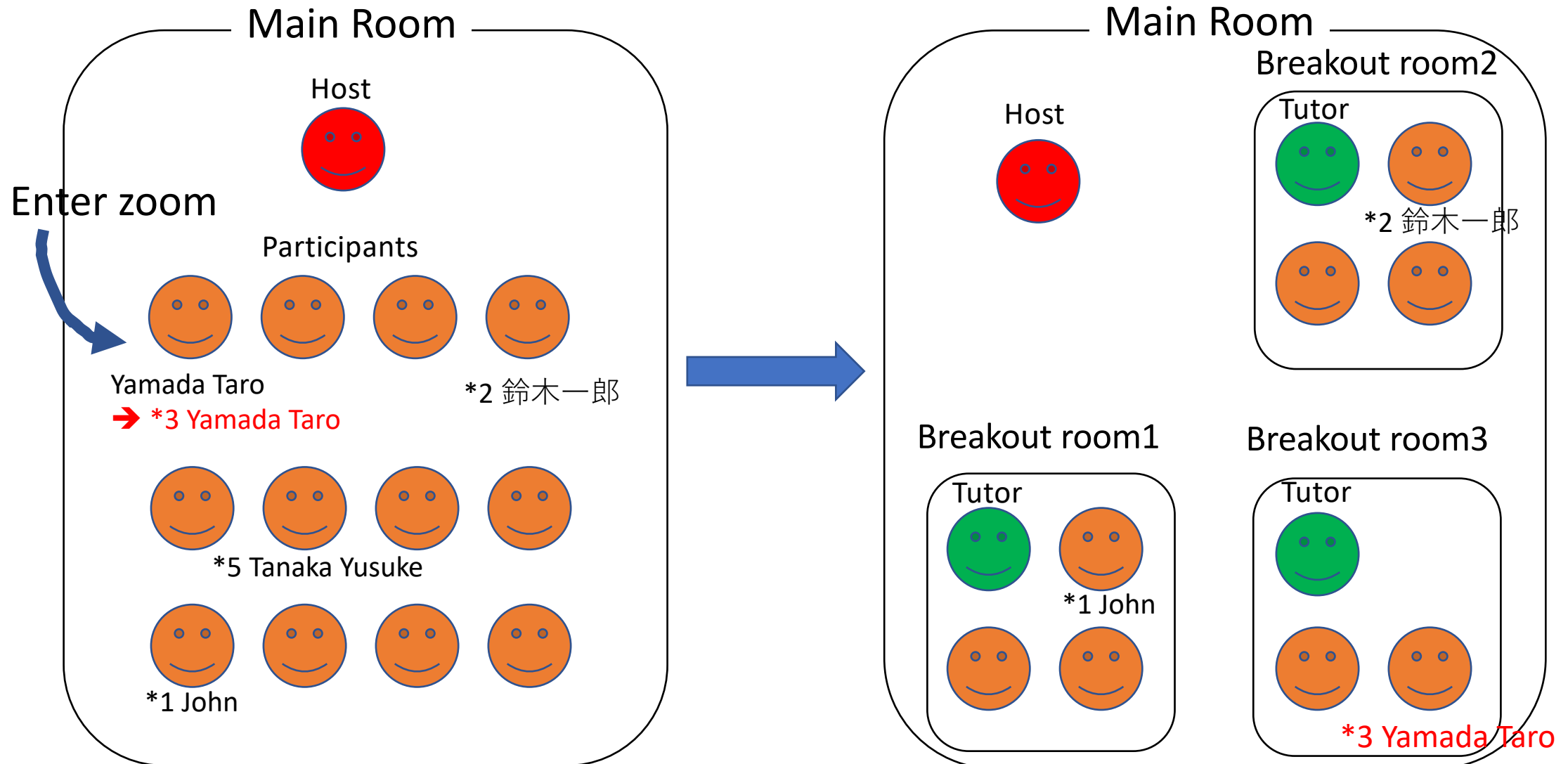
\* This is the first time to submit a radio observation proposal.

\*\* This is the first time for ALMA, but I have experience posting observation proposals for other radio telescopes.

## 3

## zoomの名前を変更 (change name in zoom)

After join zoom, please change your name in zoom to **\*+[your room number] + name**  
 (ex. Yamada Taro → **\*3 Yamada Taro**). *If you don't know how to change name see next page*



ホストがあなたをユーザー名の番号に従いbreakout roomに入れます  
 (Host moves you to the breakout room according to the number in zoom name)

# 3' ZOOM名の変更方法 (how to change name in zoom)

